



February 1, 2023



Spring may only be 47 days away, but do not pack up your winter gear just yet! Freezing temperatures are headed our way this weekend, and school districts need to be prepared. Please monitor the weather forecast and make any necessary preparations to prevent pipe and sprinkler line breaks. **We would also suggest that districts ask their facility managers/maintenance staff to check on all of their buildings over the weekend.**

Below we have provided frozen pipe prevention tips from our partner, CHUBB. This guide provides information to help minimize risk, and safe ways to thaw frozen pipes:

Frozen pipe prevention:

1. Add insulation to outside walls that contain pipes.
2. Use snap-on insulation for pipes in unheated areas.
3. Disconnect hoses and protect outside spigots.
4. Keep thermostats in outbuildings and second homes at 55 degrees.
5. Install smart technology.

[Click here](#) for the full article and for more information.

If you think your pipes are frozen:

1. Keep the faucet open, with both cold and hot water running, to slowly unfreeze the pipes.
2. Turn your thermostat up, to increase the warmth of the surrounding air.
3. Contact a licensed plumber if you are not certain where the freeze is, because you may cause the pipe to burst if you're not concentrating on the right area.

If a water pipe bursts:

1. Turn off the water leading to the pipe, to prevent additional water from flowing and damaging the property.
2. Contact a licensed plumber to fix the problem.

[Click here](#) for more tips from CHUBB.

[Click here](#) to report a claim or for additional information regarding Equipment Breakdown.



NJSIG's Board of Trustees Meetings

NJSIG is governed by a Board of Trustees that is comprised of school board members, superintendents and business administrators from NJSIG member districts. The NJSIG Board of Trustees meets seven times annually, usually on Wednesdays at 1:00 pm. Please [click here](#) to view the Board meeting schedule, agendas and minutes. The link to access each meeting (*via Zoom*) will be added 48 hours before each meeting. These are open public meetings and all are welcome to join!

Contact Us:

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NJSIG Claims Off-Hours Emergency Hotline

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(NEPHA Hotline):**

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(212) 915-8630

Qual-Lynx

(Workers' Compensation Claim Reporting):

1-800-425-3222